

**The Annual Quality Assurance Report
(AQAR) of the IQAC
2013-14**



**RAMANANDA CENTENARY COLLEGE
LAULARA, PURULIA (W.B)**

TABLE OF CONTENTS

ITEMS	PAGE NO
Part – A	
1. Details of the Institution	1
2. IQAC Composition and Activities	4
Part – B	
3. Criterion – I: Curricular Aspects	6
4. Criterion – II: Teaching, Learning and Evaluation	7
5. Criterion – III: Research, Consultancy and Extension	10
6. Criterion – IV: Infrastructure and Learning Resources	14
7. Criterion – V: Student Support and Progression	16
8. Criterion – VI: Governance, Leadership and Management	19
9. Criterion – VII: Innovations and Best Practices	23
10. Annexure	26

The Annual Quality Assurance Report (AQAR) of the IQAC

PART – A

AQAR for the year	2013-14
I. Details of the Institution	
1.1 Name of the Institution	RAMANANDA CENTENARY COLLEGE
1.2 Address Line 1	Vill.-Laulara
Address Line 2	P.O. - Laulara
City/Town	Dist - Purulia
State	West Bengal
Pin Code	723151
Institution e-mail address	rc.college50@gmail.com
Contact Nos.	03253-259521
Name of the Head of the Institution:	Dr. Chandidas Mukhopadhyay
Tel. No. with STD Code:	03253-259521
Mobile:	09434540266

Name of the IQAC Co-ordinator:

Prof Sourav Baxi

Mobile:

09434542234

IQAC e-mail address:

iqacrcc2013@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/41/104 dated 10.02.2007

1.5 Website address:

www.ramanandacentenarycollege.in

Web-link of the AQAR:

http://ramanandacentenarycollege.in/images
/uploads/RCC_AQAR_2013-14

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.75	2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR.....2012-13 submitted to NAAC.....(DD/MM/YYYY)
- ii. AQAR.....(DD/MM/YYYY)
- iii. AQAR.....(DD/MM/YYYY)
- iv. AQAR.....(DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(E.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys. Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Sidho Kanho Birsha University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Celebration of Birth anniversary of “Maulana Abul Kalam Azad” first Education minister of Independent India.
2. Observance of Indian Constitution day.
3. Arranged a Seminar on “Art of mind Control” in Collaboration with ISKCON Mayapur, West Bengal.

2.14 Significant Activities and contributions made by IQAC

1. Stake holders of the College could be motivated to be pro-active in implementation of the vision of IQAC.
2. Through the seminars and meeting, scientific temper could be incorporated in the student Community.
3. Improvement in quality of teaching and the innovations in process of teaching learning methodology could be well established among the teaching faculty.
4. The importance of multimedia in mode of teaching-learning could be established.
5. IQAC meets the students to convince them to attend class regularly.
6. Teachers are encouraged for getting all out in research works

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Done in Consultation with respective Member/Departments/Organization. Resolutions were taken in a meeting of I.Q.A.C. for its granting by the Principal.	Outcome of the Programmes was kept recorded in the Feedback form given to participants. It was reviewed further in next meeting of I.Q.A.C.

* Attach the Academic Calendar of the year as Annexure.


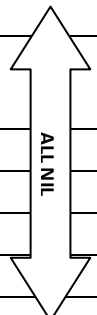
2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR being placed in the Governing Body of the College, GB applauded the IQAC for observance of ‘Constitution Day’ and birth anniversary celebrations of Maulana Abul Kalam Azad. GB assured that it would monitor and help in implementation of measures suggested by IQAC, and further directed the Principal to take necessary steps in this direction.

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes	
PhD]			
PG					
UG	Hons –11	Nil			
	Pass – 18				
PG Diploma	Nil				
Advanced Diploma	Nil				
Diploma	Nil				
Certificate	Nil				
Others	Nil				
Total	25				
Interdisciplinary	Nil				
Innovative	Nil				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes	
Semester		
Trimester		
Annual	Honours – 11	Pass – 18

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, there is revision of syllabi time to time by the syllabi committee of SKBU.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

CRITERION II: TEACHING, LEARNING & EVALUATION

2.1 Total No. of Permanent faculty:

Asst. Professors	Associate Professors	Professors	Others	Total
03	03	01	Nil	07

2.2 No. of permanent faculty with Ph.D.:

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	16	00	00	00	00	Nil	Nil	00	16

2.4 No. of Guest and Visiting faculty and Temporary faculty:

10

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	01	N.A
Presented papers	02	01	N.A
Resource Persons	N.A	N.A	N.A

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Media oriented lesson are imparted and encouraged to be adopted by all the departments.
- Introduction to Remote Sensing and GIS techniques through powerpoint presentation in Dept of Geography
- Student discussions, presentations, debate and quizzes are organized regularly
- Opportunity for minority Sports Quota.
- Encouragement for Ph.D and Publication or Major/ Minor Research Projects.

2.7 Total No. of actual teaching days during this academic year: 217

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

In tutorial classes multiple choice questions are being set, examined, and evaluated.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: N.A

2.10 Average percentage of attendance of students: About 68%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme B.A, B Sc. Part III Result	Total No. of students appeared	Division			
		1 st Div.	2 nd Div.	3 rd Div.	Total
B.A (H)	48	Nil	29	Nil	29
B.A (G)	54	Nil	04	20	24
B.Sc. (H)	14	01	04	Nil	05
B.Sc. (G)	04	Nil	Nil	Nil	00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teachers were advised to prepare self study report in respect of their teaching and learning processes adopted by them.
IQAC also suggests the departments to organize student seminars, group discussion, educational tours, and excursions.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	03	0	0
Technical Staff	06	04	0	0

CRITERION III: RESEARCH, CONSULTANCY & EXTENSION

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

To raise awareness among the student community regarding environment, IQAC encouraged students to submit projects regarding environmental issues.

To encourage and stimulate faculty to take up major/ minor research projects.

3.2 Details regarding major projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	01	Nil	01	01
Outlay in Rs. Lakhs	Rs. 1,07,000	Nil	Rs. 1,07,000	Rs. 1,07,000

3.4 Details on research publications.

	International	National	Others
Peer Review Journals	04	02	Nil
Non-Peer Review Journals	Nil	01	Nil
e-Journals	03	Nil	Nil
Conference proceedings	Nil	01	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2012 - 14	UGC	Rs. 1,07,000.00	Rs. 1,07,000.00
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published:

i) With ISBN No Chapters in Edited Books ii) Without ISBN No.

3.8 No. of University Departments receiving funds from:

UGC-SAP CAS DST-FIST DPE DBT Scheme/funds

3.9 For colleges: Autonomy CPE DBT Star Scheme
INSPIRE CE Any other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	01	Nil	Nil
Sponsoring agencies	Nil	Nil	UGC	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College Total

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

International	National	State	University	District	College	Total
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them:

3.19 No. of Ph.D. awarded by faculty from the Institution:

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. Of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. Of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized:

University forum College forum NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The 5 number of college NSS units help to raise awareness within the community. NSS volunteers organized orientation programmes and rallies were conducted in the adopted villages through awareness generation and focus group discussion programs on health, education, water and sanitation.
- Science Exhibition was organised in collaboration with District Science Centre, Purulia. A mobile Van was stationed on the campus to facilitate the same.
- First Aid training Program was organized in partnership with Students Union and Arambagh Health Guide and Red Cross Society.

CRITERION IV: INFRASTRUCTURE & LEARNING RESOURCES

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.58 acres	0	0	8.58 acres
Class rooms	14	0	0	14
Laboratories	05	0	0	05
Seminar Halls	0	0	0	0
No. Of important equipments purchased (\geq 1-0 lakh) during the current year.	2 Xerox 1 Digital Generator	0	0	03
Value of the equipment purchased during the year (Rs. In Lakhs)	46	01	UGC	47
Others	0	0	0	0

4.2 Computerization of administration and library:

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14725	NA	590	103650	15315	NA
Reference Books	9803	NA	415	69100	10218	NA
e-Books	Nil	NA	Nil	Nil	Nil	Nil
Journals /Periodicals	1419	NA	31	503	1450	NA
e-Journals	Nil	NA	Nil	Nil	NA	NA
Digital Database	Nil	NA	Nil	Nil	NA	NA
CD & Video	Nil	NA	Nil	Nil	NA	NA
Others (specify)	75	26100	27	12365	102	38465

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	05	36	00	00	14	12	05
Added	02	00	00	00	00	00	02	00
Total	38	05	36	00	00	14	14	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The college has installed LAN facility in accordance with Govt. Regulations
The college library is being automated gradually

4.6 Amount spent on maintenance in lakhs:

i) ICT

Rs. 0.43780

ii) Campus Infrastructure and facilities

0.99522

iii) Equipments

Nil

iv) Others

0.75643

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The student support system has been explained to the students in a general meeting convened for the purpose. At the same time, the Students' Union has been activated to propagate the student support services mainly in the college.

The college organized a seminar for the quality improvement of the students on 17.02.2014, 72 students participated there.

In response to grievances by hostellers, doors and windows of hostel rooms were repaired and painted. Windows were covered with mesh nets to prevent mosquitoes and other insects from getting in.

5.2 Efforts made by the institution for tracking the progression

Formal and informal feedback from students is sought and the same is analysed and findings placed before Teachers Council.

5.3 (a) Total Number of students: 1952

(b) No. of students outside the state: Nil

(c) No. of international students: Nil

Men:	No	%	Women:	No	%
	1326	68		626	32

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1265	282	524	407		2478	914	239	499	300		1952

Demand ratio: 1:2

Dropout %: 10% Approx

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

One free coaching course for competitive examination

(a) No. of student beneficiaries :

5.5 No. of students qualified in these examinations: Not Recorded

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance.

Counselling and Career Guidance Cell functions to provide counselling to students regarding their chosen profession. It takes into account potential and interest of the student. Apart from these specialised services, the Cell also provides information for general courses to develop soft skills for benefit of students.

(a) No. of students benefitted:

5.7 Details of campus placement:

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes:

5.9 Students Activities

5.9.1 (a) No. of students participated in Sports, Games and other events

State/ University level National level International level

(b) No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support.

	Number of students	Amount
Financial support from institution	195	1,15,200/-
Financial support from government	715	NA
Financial support from other sources	NA	NA
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives:

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

5.13 Major grievances of students (if any) redressed:

Doors and Windows of hostel rooms repaired and painted. Windows were covered with mesh-nets to prevent mosquitoes and other insects from getting in.

CRITERION VI: GOVERNANCE, LEADERSHIP & MANAGEMENT

6.1 State the Vision and Mission of the institution

The vision of the Institution is to impart higher education among the poor, tribal and non-tribal students of the region so as to empower them intellectually, morally and socially responsible persons enabling to assume leadership roles particularly those required by the Indian society / Community.

Our mission is to convert the institution into a rural university so as to cater to the needs of the region.

6.2 Does the Institution has a management Information System

Yes, the institution has the management information system. It regularly updates with the information in the website www.ramanandacentenarycollege.in

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Sidho Kanho Birsha University (S.K.B.U), Purulia takes care in sending to us the draft curriculum design of each subject. Whenever any restructuring is found necessary by it the draft is being placed with the concerned departmental teacher for a threadbare discussion on it. The university in due course arranges a workshop for finalization of the design as such. One teacher of the department is deputed by us to attend the workshop and express the opinion so arrived at in the departmental meeting with regard to the matter. The university after giving due weight age to such opinion finalizes the curriculum .The college thus shares the responsibility in curriculum development.

6.3.2 Teaching and Learning

The college has adopted an interactive and participatory teaching learning process. The students are not passive listeners to cut and dry lectures but actively participate in the process of education. They are encouraged to learn not by rote but by doing discussion, home assignments, paper presentation in seminars, drafting articles for magazines etc. The teachers generally do not provide the students with readymade solutions to any problem. They only trigger their imagination to think wider and find solutions for themselves; if possible students are taught the art of learning rather than learning itself. Students are encouraged to study some part of the syllabus themselves and are given assignments so as to make proper and fruitful use of library, laboratory etc.

6.3.3 Examination and Evaluation

Class tests, periodical tests, departmental tests, annual examinations are held. Remedial classes are arranged to bridge the lacunae of the backward students.

6.3.4 Research and Development

Teachers are encouraged to participate in seminars, workshops, refreshers course etc and also to take part directly or indirectly in research work (Both minor and major) and paper publication. Professor S. Ghosh in the department of Geography has submitted the final report of minor research project on 19.05.2014.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library of the college has 25,613 books and 142 Journals/ Magazines. Our library is fully computerised. It has a separate reading room. ICT components were purchased and furniture to support physical infrastructure was also procured.

6.3.6 Human Resource Management

The institution tries to utilise the human resource of the region while imparting opportunities for higher education, self reliance and empowerment

6.3.7 Faculty and Staff recruitment

Full time teachers are recommended by the College service Commission, West Bengal and subsequently G.B of the college appoint them following the said recommendation. Part-Time and Guest Teachers are recruited by the G.B of the college following the guidelines of the Govt. Non-teaching staff is recruited by the G.B following Govt. guidelines I.e., written examination by external agency is arranged.

6.3.8 Industry Interaction / Collaboration

Rock identification program was arranged by the department of Geography to the Purulia mines and minerals department (G.O.I)

6.3.9 Admission of Students

Preparation of merit list on the basis of percentage of marks obtained in last H.S Examination as prescribed by the state govt and university.

6.4 Welfare Schemes for

Teaching	Co-operative Society exists
Non teaching	Co-operative Society exists
Students	Career Counselling Program is organised regularly by the college and NSS unit and students Union.

6.5 Total corpus fund generated

= 9, 80,385 .00 [Deposit] = 23, 14,096.87 (Approx) [Maturity value]
--

6.6 Whether annual financial audit has been done: Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Teachers' Council and G.B of the College
Administrative	Yes	S. Halder & Co., Halisahar	Yes	G.B of the College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes: Yes (for part-III Result only) No (For Part-I & II result)

For PG Programmes: N.A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Some faculty members are part of Board of Studies and in that capacity offer suggestions regarding reforms in the curriculum and examination system

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The question concerns the university. There is no information from S.K.B U in this regard.
--

6.11 Activities and support from the Alumni Association

The Alumni Association is being reformed to make it more proactive to have due support for the College from it.

6.12 Activities and support from the Parent – Teacher Association

The Parent –Teacher association has been successful in building up the educational atmosphere of the college. Meetings are held on annual basis.

6.13 Development programmes for support staff

Several times different agencies have come to the institution to train both the teaching and non-teaching staff regarding the computer operating system, web site updating and LAN connection system etc. On 11.11.2013 National Education Day was observed by the College. Speaker was Dr. C.D Mukhopadhyay. On 1.12.2013 World AIDS Day was observed by Pancha Block PHC where speaker was Dr. Satyabrata Mukherjee. On 3.12.2013 a seminar on Art of Mind Control took place in the college Premises whose organiser was Durgapur B.C Roy Engineering College and R.C College and speaker was Dr.C.D.Mukhopadhyay and Mataji Niharika.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The institution is doing its best to make the campus eco – friendly by making open spaces left in between the buildings transformed into gardens. Efforts are on to transform the campus into a smoke free and plastic free campus.

CRITERION VII: INNOVATIONS & BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Community Radio Centre Functional – Social Survey by Students.
- Seminar on ‘Art of Mind Control’ – Organised keeping emotional well being of students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

In keeping with the plan of action to promote research culture in the institute, College organized a two day seminar titled “Mathematics Made Easy” on 5-6 October, 2013.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self study Manuals*).

- ✓ Rapport building with the community through Radio Centre and discharging Institutional Social Responsibility through NSS.
- ✓ Promotion of Games & Sports among the Backward Class Boys and Girls

[*Provide the details in annexure (annexure need to be numbered as i, ii,iii)]

7.4 Contribution to environmental awareness / protection.

- ❖ Tree plantation and protection of plants (NSS)
- ❖ Hazardous effluents from the Chemistry laboratory are disposed in the pits and covered.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOC Analysis)

SWOC Analysis

Strength:

- One of the pillars of strength of the college is the bonhomie between the college and the community, an informal teacher student relationship, cordial relationship with peers and other elected members ensures a cooperative network to envision the development of the Institute
- Teaching faculty is ably assisted by a well stocked library
- The NSS and NCC units of college actively participate in social work; the five units of NSS undertake various awareness initiatives in adopted villages.

Weakness:

- A lack of full time faculty leading to a skewed student teacher ratio.
- The dropout rates are an area of concern.

Opportunities:

- The College could draw on its good relationship with the members of various elected bodies for a need based development of physical infrastructure.
- College has sufficient land to house future development projects of various types, a veritable advantage.
- The predominantly tribal area presents an opportunity to both preserve and enhance the heritage and culture around the College.

Challenges


- To ensure regular student attendance and to bring down dropout rates.
- To build model classrooms for multimedia based education, thus bridging the virtual divide.

8. Plans of institution for next year?

- To organize extensive seminars and workshops through Counselling and Career Guidance Cell to give impetus to student employment
- Completion of construction of additional hostels
- To introduce INFLIBNET through N-LIST
- To strengthen the collaborative partnership with Community Radio Centre in order to reach and benefit wider audience
- More Outreach programmes through NSS and NCC.

ASSOCIATE PROFESSOR IN CHEMISTRY

Name: Prof. Sourav Baxi



Signature of the Coordinator, IQAC
Ramananda Centenary College
P.O.-Laulara, Dist.- Purulia
Pin- 723151, W. B

Signature of the Coordinator, IQAC

PRINCIPAL, R.C. COLLEGE

Name: Dr.Chandidas Mukhopadhyay



Signature of the Chairperson, IQAC
Principal
Ramananda Centenary College
Laulara, Purulia

Signature of the Chairperson, IQAC

ANNEXURES

Academic Calendar

ACADEMIC CALENDAR – 2013 – 2014		March, 2014	: Slack session begins. Classes according to the New time table for 1 st and 2 nd year.
July, 2013			
1 st week to 3 week	: Normal classes for 1 st year students	3 rd week	: Selection Test for 2 nd year
2 nd week	: Provisional admission for 3 rd year students	4 th week	: Selection Test for 1 st year
3 rd week	: Commencement of 3 rd year classes		
4 th week	: Provisional admission for 2 nd year students		
August, 2013		April, 2014	: Special classes for all the years
1 ST week	: Commencement of 2 nd year classes		
2 nd week	: Parent- teacher meeting for all Hons. Students.	May, 2014	: Special classes for all the years : Observance of Rabindra Jayanti : Summer Recess begins.
September, 2013			
	: Normal classes for all years		
3 rd week	: 1 st periodic Test for 1 st and 3 rd year (Hons.)	June, 2014	
October, 2013		30 th	: End of academic session.
3 rd week	: Puja vacation		
November, 2013			
3 rd week	: College reopens		
4 th week	: 1 st Periodic Test for 2 nd year (Hons.)		
December, 2013			
1 Day	: Continuation of normal classes		
3 rd week	: Observation of World AIDS Day.		
23 rd – 24 th	: 2 nd Periodic Test for 1 st and 3 rd year (Hons.)		
25 th	: Elections to the Students' Union. : Commencement of Winter Recess		
January, 2014			
	: Resumption of classes after Winter Recess on 2 nd January		
2 nd week	: 2 nd Periodic Test for 2 nd year (Hons.)		
Last Week	: College Annual Sports.		
23 rd	: Celebration of Netaji Birthday		
26 th	: Celebration of Republic Day.		
February, 2014			
	: Normal classes for all years		
Last week	: Selection Test for 3 rd year, 3 rd Periodic Test for 1 st year (Hons.)		

ANNEXURES

Analysis of Student Feedback

Introduction:

- The Principal in consultation with the Teachers Council and Staff Council resolved to put in place a cumulative questionnaire requesting feedback from students, the most integral component of an institute of learning. It was also decided the questions would cover all aspects of a student's experience while studying at the institution. Accordingly, ten (10) questions were framed regarding design of curriculum, day-to-day teaching, library, internal evaluation system, interaction with administration, extracurricular activities. 2 more questions were asked that summed up the overall experience of the student during the duration of the three year undergraduate programme.

Syllabus:

- Close to 80 percent students expressed satisfaction at the level of difficulty of syllabus with none saying that it was irrelevant. However most respondents agreed that 50-75% of the syllabus was covered in classes. This is an area of concern for departmental teachers, and they should address this issue accordingly in the future. Students also recognise that paucity of full time teachers hampers their learning process.

Library:

- Two questions enquiring about the adequacy of library holdings and availability of prescribed readings were responded to by the majority of students with the options 'adequate' and 'good'. This is an area of strength for the library and thus could be expanded in the future. Informal feedback indicated that students wanted on line catalogues to be available.

Evaluation:

- Many students responded with 'average' in answer to this aspect. It is pertinent to mention here that departments have also put in place a continuous evaluation mechanism to supplement the central evaluation.

Student-Teacher relationship:

- Most responses to these questions oscillated between 'good' and 'very good'. This is a welcome sign. Students mention that a warm and cordial relationship with the teachers is an asset of the college.

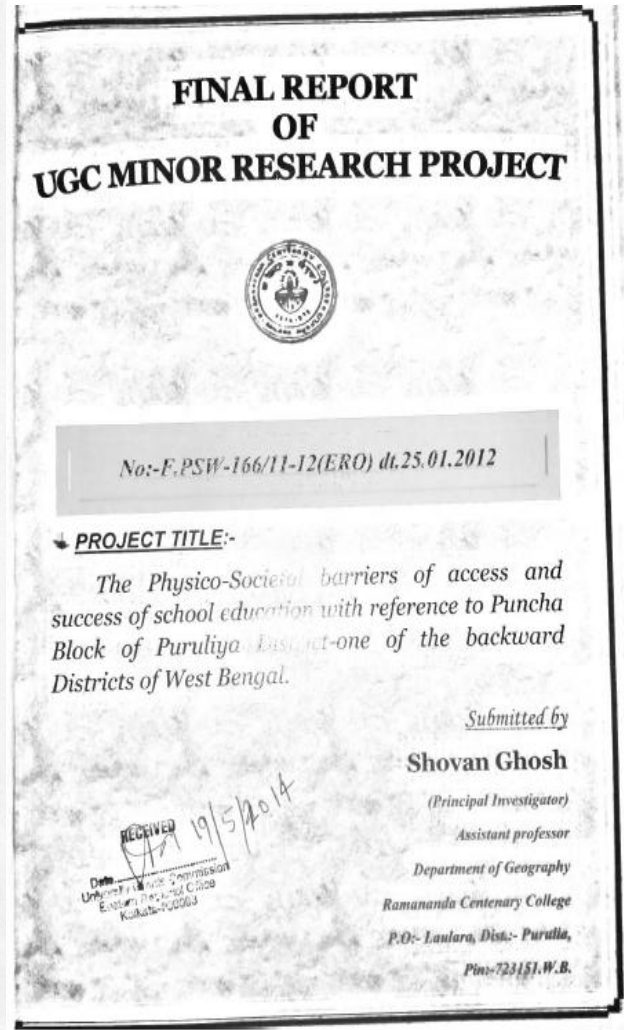
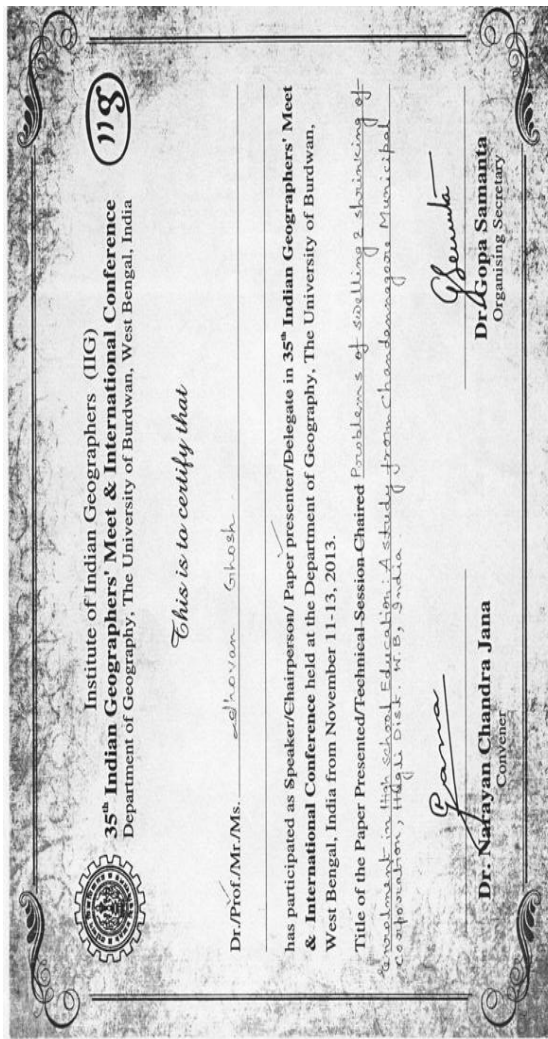
Administration & Extracurricular:

- Respondents were of the opinion that the administrative offices should be more helpful. Their participation in extracurricular activities was sporadic. However, respondents agreed that many teachers were encouraging of extracurricular activities.

Overall rating:

- Although the overall ratings were 'good', there is a vast scope for improvement especially where hostels, computers, and recreational facilities are concerned along the more extensive use of ICT facilities

ANNEXURES



ANNEXURES

Name of the Student	Achievement	Date	Held at
Gitanjali Soren, Tusta sing Sadar, Kairani Murmu, Sakuntala Soren, Niyoti Besra, Kanok Lata Hasda, Santana Hembram, Tinku Singh, Panchalata Hansda, Reba Murmu, Mamoni Mandi, Astomi Bhuiya	Kho-kho Champion -2013, University Champion	13 & 14 September, 2013	Nistarini College
Ukil Hembram, Bidhan Chandra Tudu, Sukanta Mandi, Ranjit Sing Bhuiya, Jiten Hansda, Asit Soren, Subodh Hembram, Bikash Hembram, Kisor Kr. Hembram, Satyajit Besra, Panchanan Mahato, Bapan Kr. Mahato, Kousik Singh Sardar, Prayag Sahis, Ram Hembram, Nibaran Soren, Subal Mandi, Jagannath Tudu, Sumanto Murmu, Tapas Bauri, Sanjit Murmu, Sudip Soren,	Foot ball Champion-2014, DPI inter College District Champion	27 & 28 February, 2014	J K College
Santana Hembram	1 st Position Javelin Throw, Inter college competition	26.02.2014	J K College
Namita Mahata	1 st Position 1500 Mts. Race, Inter college competition	26.02.2014	J K College
Sanatan Mahato	1 st Position 1500 Mts. Race, Inter college competition	26.02.2014	J K College
Santana Hembram	Discuss throw, University Champion 3 rd position	12 & 13 February, 2014	Raghunathpur College